



www.baylorswimming.org

Fall Parents Meeting- Thursday, August 29, 2019

Welcome to the **Baylor Swim Club!** We are excited that you have chosen to participate in our swim club. If you are new to Baylor Swim Club, you will find the answers to many of your questions below. After reading the handout, if you still have questions, our coaching staff will be happy to answer them for you. We are looking forward to coaching your children this season.

Coaching Staff - Our coaching staff is comprised of:

Name	Title	Practice Group
Dan Flack dflack@baylorschool.org	Director of Competitive Swimming / Head Coach / Aquatics Director	Seniors / Varsity
Laura Pitman lpitman@baylorschool.org	Director of Operations / Assistant Coach	Responsible for daily operations of the club
Brian Gill bgill@baylorschool.org	Head Age Group Coach / Swim School Director	Oversees Age Group Program (Juniors-Developmental) / Developmental-Grey
Corinne Priest cpriest@baylorswimming.org	Site Director at the Hamilton YMCA / Junior group Coach	Developmental / AG at YMCA/ Juniors @ Baylor
Jessica Klotz jklotz@baylorswimming.org	Assistant Coach- Lead AG Coach	AG
Jake Sosna jsosna@baylorswimming.org	Assistant Coach- Senior 2, Senior / Varsity	Senior 2, Senior / Varsity
Jenny Smith jsmith@baylorswimming.org	Masters Coach	Masters
Erin Sawyer esawyer@baylorswimming.org	Assistant Coach	Developmental- Grey
Stephanie Cohen scohen@baylorswimming.org	Assistant Coach	Developmental- White
Chris Butler cbutler@baylorswimming.org	Assistant Coach	Developmental- Red

Information from Laura Pitman:

- **Email Addresses-** add email to TeamUnify account- if you have a second email account that would like to receive updates please add it to your account. Everyone should receive at least one email by Thursday of each week. If you are not please email Laura at lpitman@baylorschool.org
- **Advertisements for Hosted Meets** – the form will be emailed. Not a requirement but a great way to help the club. If you own or frequent a business and would like to ask them to advertise that would be great.
- **Swim Caps / Bag Tags-** All members receive one latex cap. Should receive at the first practice. Replacement latex caps are \$6, silicone caps \$16 and bag tags are \$3. Email Laura if you need any of these items. Charges will be placed on your team Unify account. **All developmental swimmers as well as those new to the club in the other groups this year should have received a latex cap. If they have not please see their group coach. We do have silicone caps in the office for purchase just email if you**

need one. Latex caps are currently ordered and all others will receive one once they arrive.

- **Arena Team Sponsorship-** Our club is sponsored by ARENA therefore all suits, bags, equipment, etc should be ARENA brand.
- **Arena Team Suits / Performance Suits** – Our team suit is ARENA. Our club does not allow any swimmer that is not in the Sr 2 or Upper School group to wear a performance racing suit. The older kids may wear them at Dan’s direction
- **New Parent Volunteer Training / Officials Training September 5 at 6 PM** – You do not have to attend both days but if you are new attending one of these will be helpful.
- **Parent Volunteer T-Shirts-** There will be an online sign up shortly for these. **Please make sure you enter your sizes by September 10th**
- **TeamUnify** – **this site is only used for billing and meet entry purposes. All club info and details is found on the baylorswimming.org website**
- **Online Meet Volunteer Sign-Up-** **this will be ready on Friday 9/6 for the September meet**
- **Dropping off and Picking up children/Locker room Usage-** Please have children sit in the hallway if you drop them off early. Cell phones, iPads, anything with a recorder on it are not allowed in the locker rooms for any reason. This is a serious safe sport violation. All phones must be placed in the phone tree outside of each locker room
- **Transfer Forms-** If you child is coming to Baylor Swim Club from another USA Swim club you must have a transfer form completed ASAP. **You should have received this form already**
- **TRI-Masters Info-** Our Masters group practices Monday, Wednesday and Friday 5:45 – 7 AM. Open to all levels and abilities

Communication

- **Weekly Update Newsletter-** the first addition this year of the Baylor Swim Club Weekly Update has been posted on the website, and the link has been emailed out to all swimmers/parents. This newsletter is dedicated to all practice groups at the Baylor Swim Club (Developmental-Senior). It highlights upcoming events and any practice/schedule changes, as well as goes over any meet information or meet entries. Please read this newsletter with your swimmer.
- If you need to speak to any of the coaches, they will be available to talk to parents before and after most practices.
- If you need to speak with Head Age Group Coach Brian Gill or Head Coach Dan Flack you can: email Brian at bgill@baylorschool.org or call 423-267-8506 x630 and Dan at dflack@baylorschool.org or call 423-267-8505 ext 279. Email is the most efficient way to contact Coach Brian & Coach Dan. Site Director at the Hamilton YMCA / Junior coach Corinne Priest, may be contacted at his email address which is cpriest@baylorswimming.org
- Any further questions or any questions about billing should be directed to Laura Pitman email: lpitman@baylorschool.org or phone 267-8506 x 267. Email is the most efficient way to contact Laura. Laura will be in the office on Monday nights until 6:30 PM.
- All of our coaches have an email address in which to contact them should you have any specific questions regarding your child in practice. The staff felt like this would also give parents an option to communicate with the specific group coaches. See coaches’ email addresses above. If you are discussing a swimming matter please only do this through the coaches’ baylorswimming.org email account or face to face at the pool.
- The Baylor Swim Club web page is a great asset of communication for coaches, parents, and swimmers. Meet information, meet entries, schedules and newsletters will be posted here. Please check www.baylorswimming.org on a regular basis.

- **Social Network Pages-** In order to continue to keep up with the latest communication technology the Baylor Swim Club also has both a **Facebook** (<https://www.facebook.com/BaylorSwimming>) page, **Twitter** page, **Instagram** page, and our **YouTube** channel. Those that have a Facebook page are encouraged to go ahead like the page so that you can keep up with the latest club news, practice information, and meet results. If you have a Twitter page, follow us with the handle @BaylorSwimming. A link is posted on the website for easy access to the all of the social media platforms.
- **SwimAndTri** is our official swimming supply vendor. During the year if you have other swim needs please order from SwimAndTri. You can access them on the web through our www.baylorswimming.org website. There website is <http://www.swimandtri.com> You can also contact them by phone at their Knoxville, TN location at 877-794-6874.

Below are directions on how to login to the Baylor Swim Club TEAM PORTAL on <http://www.swimandtri.com>

To access the portal from the web page without using the link above:

1. Load: www.SwimAndTri.com
2. Click on "Team Portal" at the top of the Categories section on the left side
3. Enter the following portal code: **BSC_CHAT**

If you already have equipment that is not ARENA then you may use those items but when they need replacing then please order the ARENA itmes.

Baylor Swimming Website – www.baylorswimming.org

The Baylor Swimming web page is a great asset of communication for coaches, parents, and swimmers. Here are a couple of sections in the website that you should always review.

Newsletter Section- This has all the newsletters that the coaches' post, so if something is wrong with your email you can always look here.

Meet Info Section- In the section it lists the meets for the entire season. You can find information on each of the meets such as who participates, and a list of events. This is the section where meet entries and results will be posted.

Members Section- This section of the web page is dedicated to our members. In this section, you will find volunteer information, practice group equipment lists, inclement weather policy, and the team handbook is posted here as well. A member login is required for this portion of the site. See info below.

TeamUnify Account- You will find a link to the TeamUnify page at the top of the homepage under members on www.baylorswimming.org. Here you will be able to access your billing account along with having the ability to scratch (accept/decline) from swim meets.

Directions for Member Login- www.baylorswimming.org

- If you were a returning member all login info was transferred over to the new website. The username is your email, and the password is **SwimFastBaylorSwimmers111!** If you are new members then you will need to complete the form at the link below.
<https://www.baylorswimming.org/members/membership-registration/>
- From homepage CLICK ON MEMBERS -> MEMBER LOGIN
- Follow instructions to login
- **Please note your login for the members section of the baylorswimming.org website is different from your team unify login**

Policy on Practice Group Assignment

There have been some adjustments to the policy on practice group assignment, which includes specific standards to be in a specific practice group. *Refer to Handbook page 8-9*

Baylor Swim Club Policy on Behavior at Swim Practice

Refer to Handbook page 9-10

Policy Regarding Parents Watching Practice

Refer to Handbook page 10-11 - *Parents are welcome to watch however we suggest you only check in from time to time. Practice is a great time for you to get out and enjoy the entire campus.*

Inclement Weather

If Baylor School is closed or closes early due to inclement weather we will not have Baylor Swim Club practice. For those that practice at the Hamilton Family YMCA the rule will be that if the Hamilton YMCA is open then Baylor Swim Club will have practice as scheduled. If you are in doubt for any reason, please check the website baylorswimming.org or call the office # 267-8506 x267. The information will be on the website and on the office message system.

Meets

All swimmers are encouraged to participate in the swim meets. There is typically one meet per month, beginning at the end of September. These meets are sponsored by different swim clubs and are held in various locations. The majority of the meets will be held on Friday evening, Saturday and Sunday.

The Coaching Staff will post SCRATCH deadlines for each swim meet. These will be posted in each newsletter, on the webpage, by each meet on the meet schedule, and on the Baylor Swimming Calendar of events on the website. **It is imperative that you click the TeamUnify button on the homepage> go to events tab> then click the proper meet. Here you will accept or decline to attend the meet. There is a space to note if your child will only miss a portion of the meet prior to the registration deadline. This is called “scratch deadline”.** All children who are registered for the meet will be charged as follows: entry fee/event (around \$4.00-\$6.00), \$5.00, facility Fee, \$5.00 LSC Fee. You must accept to attend each swim meet in order to be entered.

Once meet entries are completed, they are posted on the Baylor Swim Club web site. Please review these entries with your swimmer(s) so that they are aware of and prepared for the events in which they will be participating at the meet. Relay events will not be posted until after warm-ups on the day of the meet. Swimmers are encouraged to swim to the best of their ability. Times will be established for your child at the first meet they attend. During the meet, results will be posted in a designated spot. After the meet, the results will be posted to the Baylor Swimming Website. Placement Awards are provided by the club hosting the meet and are given to swimmers placing in the top 6-8 spots. Ribbons are not given for participation or heat winners. We are not all about awards and time standards. Your child may not always have a best time or get an award, but they may do other things that the coaching staff and the swimmer should be proud of.

When attending a meet, swimmers will need to bring their Baylor Swim Club Arena team suit, Baylor caps, goggles, two towels, Baylor Swim Club T-shirt, sweatshirt/pants, activities (gameboy, books, etc.), waterbottle and healthy snacks.

Prior to the beginning of the meet, parents should write the events the child will be swimming on the child's arm. Immediately after each swim, your child should see the coaching staff to get feedback on their performance. This is the best time for the child to get a clear understanding of what they did well and what things they need to work on.

Times

We have times for all of our returning swimmers. If you have a new swimmer then they will be entered as (NT) or as No Time for the first meet of the season. If you have times from a previous year round swim team please email us the times so they are entered properly according to ability.

Social Activity Planning

One of the goals for these groups is to be able to plan some social activities. We will once again start planning a **Halloween Party** for the kids. **The date for the party is Thursday, October 24th from 6:15-7:30 PM in the Field House on Court C.** Complete details on this event will be in the weekly update newsletter. The coaches need some help planning the event, probably around six parents. If any parents would like to help coordinate the event please email Coach Brian at bgill@baylorschool.org. Thank you for your help.

Hospitality:

Meet hospitality is for coaches, officials and meet workers. Swimmers are not allowed in the hospitality room for any reason. Please bring food and drinks for your children or purchase their items from the concession stand. If your child needs you for some reason, please step out and speak with them in the hallway. Your cooperation and support in this is greatly appreciated. You will notice a \$120 hospitality charge on your account in October or the month you join the club. This is a per family charge and goes towards the food we supply to coaches, officials, and working volunteers at our meets.

The hospitality room is open to only coaches and officials at the meet. Parents working during the sessions will have drinks and snacks brought to them at their work stations during the session.

Billing

The TeamUnify system will charge your accounts on the first of every month. You are able to login to your account at any time and see all charges and payments that have been made. The statements will contain your monthly dues, any other charges such as caps meet fees hospitality fees, etc., and a late fee will be assessed on the 21st of each month. Any accounts that are 30 days past due will result in your child being held out of the water.

Our developmental sessions are 8 week sessions so you will receive statements bi-monthly with the monthly dues. As long as you are registered before the first day of the session, you will be ready to participate in that session. Once you have registered the first time you will no longer be charged the USA and Club registration fees. Those fees are only charged at the beginning of each new swim year. Through TeamUnify, you will automatically be billed for the next developmental session unless you have emailed the club by the 5th day of the month proceeding the next session. Therefore, if you do not want to participate in session 2 you must email the club no later the October 5th. Telling your coach that you are not doing the next session will not keep you from being billed. Be sure to send the email to the club.

We will not allow children to practice until the online registration has been completed.

If you are planning on taking a break and your child is in AG, Junior, Senior 2, or Senior remember in order not to be billed for the next month I need to have written notification at least 30 days in advance. For example, if you know you are not going to swim in December I must receive an email from you stating that fact no later than Nov.1. If the written statement is not received by that date, you will be charged. Please understand that telling the coach does not count as proper notification. Notifications must be sent to Laura Pitman at lpitman@baylorschool.org. Active accounts are able to access present and past invoices to see what charges were applied to their account.

If you have any further questions please email Laura Pitman at lpitman@baylorschool.org

Safe Sport

- Minor Athlete Abuse Prevention (MAAP) Policy- <https://www.baylorswimming.org/safe-sport-information/>
- Concussion Form
- Photography Form

You should have received an email with this information and forms that must be completed by the end of this week. These links are also posted in the members section of the baylorswimming.org website under safe sport.

2019-2020 Short Course Season Meet Schedule

Meet	Dates	Location	Qualification	Practice Groups the Meet Applies to	Scratch Deadline
Developmental "TECHNO" Technique Meet	9/19	@ Baylor- during practice; starts at 6:15 PM	N/A	Developmental ONLY	Wednesday, September 11 th
<i>Fall Kick-Off Classic</i> <i>Baylor Swim Club Hosted Meet</i>	9/21-22	@ Baylor	OPEN	SR/Varsity, SR2, JR, AG, Dev	Monday, September 9 th
Ensworth Aquatics October OPEN	10/18-20	Nashville, TN	OPEN	JR, AG, Dev	Tuesday, September 24 th
<i>Martha Bass Invitational</i> <i>Baylor Swim Club Hosted Meet</i>	11/2-3	@ Baylor	OPEN	SR/Varsity, SR2, JR, AG, Dev	Tuesday, October 15 th
**Toyota U.S. OPEN	12/4-7	Atlanta, GA	Qualifying Time Standards	Selected SR/Varsity, SR2	
Ensworth Aquatics Winter Classic	12/6-8	Nashville, TN	OPEN Prelims/Finals	SR/Varsity, SR2, JR	Tuesday, November 5 th
Jingle Bell Classic	12/7	Dalton, GA	OPEN	AG, Developmental ONLY	Tuesday, November 5 th
**Speedo Winter Junior National Championships- EAST	12/11-14	Atlanta, GA	Qualifying Time Standards	Selected SR/Varsity, SR2	
TNAQ January Classic	1/10-12	Knoxville, TN	OPEN Prelims/Finals	SR/Varsity, SR2, JR, AG, Dev	Tuesday, December 10 th
<i>Southeastern Middle School Championships</i> <i>Baylor Swim Club Hosted Meet</i>	1/18	@ Baylor	<i>Any swimmers in Middle School can participate as long as they are attached w/ an official school team</i>		<i>Entry Deadline: Tuesday, January 7th</i>
**SES East Regional Championships <i>Baylor Swim Club Hosted Meet</i>	2/16-17	@ Baylor	OPEN	SR/Varsity, SR2, JR, AG, Dev	Tuesday, January 21 st
**NCSA Junior National Championships	3/17-21	Orlando, FL	Qualifying Time Standards (This will NOT be Team Travel)	Selected SR/Varsity, SR2	

End of SHORT COURSE SEASON

****SES East Regional Championships, Speedo Junior National Championships, NCSA Junior National Championships, and the TYR Pro Swim Series are considered priority meets. This means you should make every effort possible to attend if your child or children qualify.**

2020 Tentative Long Course Season Meet Schedule

Meet	Dates	Location	Qualification	Practice Groups the Meet Applies to	Scratch Deadline
Arena Long Course Invitational <i>Baylor Swim Club Hosted Meet</i>	4/24-26	@ Baylor	OPEN	SR/Varsity, SR2, JR, AG, Dev	TBA
U.S. Olympic Team Trials- Swimming	6/21-28	Omaha, NE	Qualifying Time Standards	Selected SR/Varsity, SR2	
Southeastern Swimming Long Course Championships	TBA	TBA	Qualifying Time Standards	Qualified swimmers only	
Southern Zone Age Group Swimming Championships	TBA	TBA	Selection by Southeastern Swimming		